APPLICATION REVIEW COMMITTEE
TOWN OF BELMONT, NH
MEETING NOTES

Belmont Mill, 4th Floor, Tioga Room,

Thursday, August 20, 2026

Members Present: Karen Santoro, Town Planner; Alicia Jipson, Town Administrator; Colleen Akerman, Assessing Administrator/Admin Asst; Glenn Caron, Building Official; Stephen Akerstrom, Police Chief; Donald Pickowicz, Fire Chief; Brian Jackes, Public Works Director; Rod Cameron, Land Use Technician.

Members Absent: None

K. Santoro opened the meeting at 8:10 a.m. She thanked everyone for attending and explained that staff members comprising the Application Review Committee (ARC) are present to assist the applicant in a preliminary discussion regarding their proposal. The discussion is non-binding on the applicant and the Town. The ARC has no regulatory authority. The meeting is intended to allow staff to gain a better understanding of the proposal and to provide applicants with early input on their proposal. Staff members remain available to continue to provide assistance during the application process. The meeting is a public meeting, but not a public hearing and staff are not authorized by local or State law to accept public comments as part of this review. K. Santoro asked the staff members present to introduce themselves.

The following is a brief synopsis of the project discussions held.

REVIEW MEETING:

PARS PIE INC. dba/Domino's Pizza: Review of a proposed Site Plan to convert the existing commercial unit into a Domino's Pizza restaurant. Property is located at 141 Main Street. Tax Lot 122-133-000-000, in the Village Zone. ARC Case # 16-26R

Applicants Present: Esra Bahadir, Pars Pie, Inc., 900 Central Street, Franklin, NH 03235 and Nawaz Azam, Digital Eye, LLC, 66 Calef Hill Road, Tilton, NH 03276 (property owner).

Ms. Bahadir stated that the purpose for the meeting with the Application Review Committee was to present the proposed conversion of the vacant first-floor commercial space at 141 Main Street into a Domino's Pizza take-out, delivery, and online order pickup restaurant. According to Ms. Bahadir, the project requires minor interior renovation, installation of kitchen equipment and signage, ADA compliance upgrades and necessary code compliance improvements. No expansion of the existing building footprint is proposed.

B. Jackes asked if the delivery vehicles will stay on-site.

Ms. Bahadir stated that the delivery vehicles will use available public parking during regular operating hours.

G. Caron asked about the extent of interior renovation to the commercial unit noting that the electrical demand for the ovens may require an upgrade.

The 141 Main Street building management representatives stated that the electrical service was adequate for the anticipated power demand.

K. Santoro indicated that there is no on site parking for the business. Ms. Bahadir will be required to file a waiver request for on site parking (to utilize public parking). Ms. Bahadir indicated that it is a requirement of Dominos

corporate to have one space dedicated to curbside pickup. A. Jipson indicated that this may be something that can be worked out with a memorandum of understanding.
K. Santoro asked where and when deliveries to the business will occur noting that early morning deliveries might be a concern for tenants in the building's four apartments.
Mr. Nawaz Azam, property owner, stated that he would address the potential issue with his tenants.

D. Pickowicz requested that a third party review the building's conformance with life safety codes and provide an stamped, certified report.

K. Santoro noted that the code compliance report will be a condition of approval from the Planning Board.

A. Jipson asked where the business's dumpster will be located noting that the rear parking area and waste storage receptacles are already crowded.

Mr. Azam stated that an appropriate location of the dumpster will be determined.

K. Santoro closed the discussion on the application having no further questions or comments.

Minutes: July 16, 2026

MOTION: G. Caron moved to approve the meeting minutes of June 18, 2026.
Second: B. Jackes
Vote: All in favor, motion carried.

Other Business: Seeing no other business before the Committee, K. Santoro closed the meeting.

Meeting adjourned at 8:47 a.m.

Respectfully submitted,
R.E. Cameron
Roderick Cameron, Land Use Technician